

Sunnyvale ARES Form 911		Rev: 2212226
Radio Operator Only:	¹ Origin Msg #:	Destination Msg #:

² Date:	³ Time:	⁴ Handling: <input type="checkbox"/> Immediate <input type="checkbox"/> Priority <input type="checkbox"/> Routine	
⁵ Location of Incident			
⁶ Reporting Party (RP) Name		⁷ RP Phone	⁸ RP Contact <input type="checkbox"/> Y <input type="checkbox"/> N
⁹ Type of call (circle one)	¹⁰ What are you reporting?		
Patrol Fire EMS	¹¹ When did this occur?		
	¹² Incident details		

EMS	¹³ Age	¹⁴ Gender	¹⁵ Conscious? <input type="checkbox"/> Y <input type="checkbox"/> N	¹⁶ Breathing? <input type="checkbox"/> Y <input type="checkbox"/> N
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FIRE	¹⁷ What is on fire?	¹⁸ Is anyone trapped?
	¹⁹ Is fire endangering anything?	²⁰ Is anyone injured?

PATROL	²¹ Subject name, DOB (if known)	
	²² Where is subject now?	²³ How did they leave? <input type="checkbox"/> in vehicle <input type="checkbox"/> on foot

Vehicle desc.	²⁴ Color/Year/Make/Model/License	²⁵ Direction of travel
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Subject desc.	²⁶ Race/Age/Gender/Weight/Clothing/Scars/Marks/Tattoos		
	²⁷ Weapons?	²⁸ Alcohol or Drugs?	²⁹ Mentally unstable?

Radio Operator only	Operator Name	
Operator Call Sig	Signature	
Date/Time		

Instructions

Use this form to report 911 messages received from the public during times of phone and internet outage. For privacy reasons, use Amateur Radio only if alternative communication channels are not available.

Fields underlined are important. Try to gather this information if possible. If not, don't delay the message. Leave any field blank if the information is not known or you are unsure. Transmit message using field numbers, only send non-empty fields. Example values in *italics*

1. Radio operator: use message numbers as for ICS-213 forms. Refer to previous message number when making a follow-up report.
- 2, 3. Date and time the report was taken.
4. Handling order: check I(mmediate): threat to life, P(riority): threat to property, or R(outine): other. Field stations and net control use this information to prioritize sending and receiving of messages.
5. This field is required. Be as precise as possible. Use street address, block number, intersection, or landmark. Unless otherwise specified, all addresses are assumed to be in Sunnyvale.
6. Name of the person reporting the incident
7. Phone number of the reporting person if follow-up is needed (once phone work again)
8. Is it okay to contact the reporting person? This may be a safety issue, e.g., in domestic violence situations.
9. Circle one or more. Leave blank if unknown or other (e.g., public works)
10. Brief description such as "*break-in*", "*traffic accident*", "*house fire*", etc.
11. Time of incident. Could be an interval, e.g., "*last week*"
12. Note any details not given below in the Patrol/Fire/EMS sections
13. Age, if known. Guess if necessary. "*40's*", "*Teenager*", "*Senior*" are better than nothing.
- 14, 15, 16 self-explanatory
17. What's burning, e.g., "*car*", "*dumpster*", "*residential home*", "*tanker truck*"
- 18, 20. If possible, give details: number of persons, children, disabled person, etc.
19. Could the fire spread to other structures, e.g., car fire is near building
21. Provide name and date of birth if known. Maybe known for domestic violence, neighbor dispute, etc.
22. Suspect is "*on the scene*", "*hiding*", "*in building*", "*fled*".
23. Self-explanatory
24. License is perfect, but any bit of information helps, "*white Toyota pickup*", "*motorcycle*", etc.
25. E.g., "*East on Fremont Ave*", "*Mary towards El Camino*"
26. List any identifying information known.
27. Blank if unknown, use "*no*" only if sure. List details if known, e.g., "*knife*", "*handgun*", "*hunting rifle*".
28. Suspect appears "*drunk*" or "*high*".
29. Fill in if subject's condition is known.

Radio operator: fill in name, call sign, and date/time the message was sent/received.