

ICS ROLES

(PM pg. 2-6,7 Ig pg. 2-9, 10)

CERT Command Center Team Leader (also called Incident Commander (IC)):

1st to arrive -takes all roles until delegates some. May shift IC role to another as needed

- Ensures participants' **safety**
- Takes **direction from agency officials, professionals**
- **Reports in** to, or establishes command post. **Follows/** sets incident **objectives, priorities**
- **Delegates** responsibilities to others
- **Provides information and ensures communication** within CERT team; liaisons with other responders

Planning Section: Collecting and displaying information

- **Tracks resource status** (e. g., name/ # of CERT volunteers who have 'reported for duty')
- Tracks **situation status**
- Prepares the CERT **Team's action plan**
- Develops **alternative strategies**
- Seeks and provides **documentation**

Operations Section: (Ops chart: PM pg. 2-5, image 2.2)

- **Tactical operations:** Sends out, tracks teams and their progress, to accomplish tasks. E.g., fire suppression, medical, search and rescue, traffic, etc..

Logistics Section: (don't forget the 'delegating' part...)

- Ensures **adequate resources** for meeting the incident objectives. (e.g., personnel, supplies, equipment, facilities)
- Manages **inventories:** procures, tracks.
- Ensures **food and medical support** to command center volunteers
- Maintains external **communications**

These Sections are rarely used by CERTs:

Intelligence/Investigations Section: Prevents, deters, investigates potential unlawful activity, incidents.

Finance and Administration Section: Costs. Tracks compensation for injury or damage to property.

ICS

Incident Command Center

Proven system, used across the country. (and in private organizations; by individuals)

- Clear leadership
- Chain of command
- Flexible to changing conditions

Techniques: (Ops chart: PM pg. 2-5, image 2.2)

- Common terminology
- Defined roles
- Delegating, with span of control (3-7 team members, or areas of responsibility per leader)
- Document and report

Principles:

- Safety First
- Greatest Good for Greatest Number

ALL TL's/ Section Chiefs:

- Ensure continual safety: Encourage this with every consideration
- DELEGATE: "Keep your hands in your pocket"- resist doing it all yourself
- Communications: Encourage regular updates from all Sections/ team members; provide regular updates
- Be decisive: Leaders also listen
- Reassess regularly: Change plans with evolving intelligence and conditions
- Documentation: Ensure good, continual, legible record keeping. Ideally have 1 or more scribes/ assistants for each section