



Work Kit

When an earthquake or other emergency occurs, you may not be at home. Keeping these items in a backpack at your desk will make you more comfortable and help you be prepared for the hectic hours ahead. They're also useful during non-emergency situations!

Emergency supplies to keep at your desk

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|-------------------------|------------------------|
| Antibacterial Wipes | Matches |
| Battery Radio | Medical Gloves |
| Dollars & Quarters | Phone Numbers |
| Dust Mask (N95) | Plastic Bags |
| Family Photo | Prescription Meds |
| First Aid Book | Rain Poncho |
| First Aid Kit | Snacks |
| Flashlight & Batteries | Space Blanket |
| Goggles | Toilet Paper |
| Heat Pak | Upset Stomach Medicine |
| Insurance Info | Water |
| Leatherman / multi tool | Whistle |
| Lightsticks | Work Gloves |
| Manual Can Opener | |

Explanation of items

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|------------------------|---|
| Antibacterial Wipes | Keep hands clean and conserve water |
| Battery Radio | Keep informed when power is out and you leave your desk |
| Dollars & Quarters | ATMs may not work. Businesses can require cash payments and have minimal change. Pay phones will be useable before residential phones |
| Dust Mask (N95) | Minimize inhaling dust after an earthquake |
| Family Photo | Help other to locate your family members |
| First Aid Book | Assist with first aid treatment |
| First Aid Kit | Treat minor injuries |
| Flashlight & Batteries | Power may be out. Keep the batteries in their original package and replace before the expiration date |

Goggles	Protect eyes from dust and debris
Heat Pak	Warmth or injury treatment
Insurance Information	Keep a duplicate copy with you in case you can't get back in your house
Knife/ Leatherman	Multi use tool for most situations
Lightsticks	In case batteries don't work...lightsticks give up to 12 hours of light
Matches	Not to be used if natural gas is present. Cooking fires, lanterns
Medical Gloves	Bacteria protection while giving first aid
Phone Numbers	Out of area contact who can relay information to other family members. Local area codes will be blocked. School emergency contact numbers.
Plastic Bags	Disposal of waste products
Prescription Medications	Keep at least a three day supply with you
Rain Poncho	Protection from rain
Snacks	Provide nourishment while trying to get home
Space Blanket	Light weight, compact, will keep you warm
Toilet Paper	In case you're stranded!
Upset Stomach Meds	Relief in case you eat bad food or water
Water	At least one gallon in your car...replace every 6 months
Whistle	Provide a means to call for help
Work Gloves	Protect hands from glass and other hazards

Include anything else that will make you more comfortable!